

Central Florida RETA Chapter

Steering Committee

Meeting Minutes



Date: March 27, 2017 **Time:** 8:00 AM – 2:30 PM
Location: Polk State Corporate College - ATC **Subject:** Committee Meeting #1

Attendees:

Ernie Leavell	Central Florida RETA Chapter	Committee Chair
Jeff Cincotta	Kelly Refrigeration Services	Chapter Board Member
Richard Butt	Tanner Industries	Chapter Board Member
Sam Hale	Polk State Corporate College	Coordinator
Garry Grafton	Polk State Corporate College	Facilitator/Minutes
Ed Noland	Florida Beef	Committee Member
Doug Lillie	Burriss Logistics	Committee Member
Richard Turner	Gordon Food Services	Committee Member
Randy Stanton	Kelley Refrigeration Services	Committee Member
Jehrad Crews	Pepsi Company	Committee Member

Discussion:

1. Breakfast and lunch was provided by Ernie Leavell (Central Florida RETA Chapter)
2. Sign in sheet was passed around for all attendees to sign.

Name
Jeff Cincotta
Ed Noland
Rich Butt
Doug Lillie
Richard Turner
Randy Stanton
Ernest Leavell
Jehrad Crews
Sam Hale
Garry Grafton

3. Introductions took place of all members. Each attendee talked about their background.

4. “Why are we here?” PowerPoint was presented by Garry Grafton. The presentation included:
 - Purpose of the Committee
 - Goals
 - Membership Responsibilities
 - Meetings
 - Funding
 - General information
 - Committee Structure
 - Committee Resources
 - Committee Support
 - Proposals
 - Communications/Documentation
 - Possible Topics for Discussion
 - Thoughts
 - What you get from this

5. The team discussed the topic “Entry into Ammonia Refrigeration”
 - Ernie Leavell gave his PowerPoint presentation (Industrial Refrigeration – What is it?) of what he made to show the students when visiting the Technical Schools to expose the kids to the industry. The group felt Ernie covered all the bases with possible addition of salaries and career path.
 - The group had a general discussion of what may need to be discussed in the future related to entry into the industry:
 - Make possible new entries are aware of salaries
 - Make them aware of career paths and timelines
 - Provide flyers, send students to conferences
 - Discuss how a good Service Tech can make upwards of \$100,000
 - Visit Traviss and Ridge Tech Schools and give presentation
 - Advertising
 - Differences between Ammonia Refrigeration and Freon
 - Tell them how good job security is in the industry
 - SOP Training and P&ID
 - Discuss hands on shop at Polk – Live Lab vs Static Lab
 - Job Fairs
 - Sponsors for Apprenticeship programs
 - Operator Level differences between WMI/Lanier/Garden City. Need to define
 - RETA clarification on certification. Differences between Level 1/Level 2/Level 3
 - CARO easily obtained book study only, CIRO more difficult requires 2 yrs experience w/an operating system, under supervision
 - Companies are looking for qualified CIRO operators, invest in training CARO holders
 - Possible Infomercial

- Grants – ex. Where company pays \$10/hr and grant pays \$4/hr for total \$14/hour
- Meet with Career Source Polk – for clarification of grants and processes. Also feeder system for training.
- Promote RETA
- Temp Service Training that Polk is already working on for other manufacturers (Sam Hale)
- Look at Goodwill stores for job postings

6. The team brainstormed issues that may be addressed after they prioritize the issues:

- PSM- Operator’s role– Need for awareness, 14 elements need to be detailed for better operator understanding. Operators must participate, OSHA requirement, many do not understand this, develop a paper to better educate the operators
- Pipe support and insulation installation and maintenance
- Daily Rounds. Log books and log books education. Don’t rely on computers
- Manager’s knowledge for investments. Having an understanding of what they are spending their money on and the need to.
- More compliance for PSM - Accountability
- Training list for operators (Standardized Guidelines exist)
- RETA Chapter Meetings – 180 members, typically 10 – 25 attendees. Used to be held in evenings with poor attendance. Better attendance when moved to day time.
- RETA presentation for corporations

7. Action Items:

- Jeff, Ernie and Doug will approach Travis and Ridge Technical Schools to give presentations
- Garry will get with Sam for clarification of Temp Service Training and how that all works
- Ernie will try to get another 3-4 more members for the Committee

8. Next Agenda:

- Tech Colleges
- Job Fairs
- Lack of qualified Operators
- PSM Awareness
- Prioritizing Issues

Next Meeting:

Monday, May 8, 2017 @ 8:00 am at Polk State Corporate College – ATC, Clear Springs Campus